

KARNATAKA MEDICAL COUNCIL (K.M.C)

CONTINUING MEDICAL EDUCATION (C.M.E)

Preamble:

Medical Profession is a Science, an Art, combined with Humanity and extends from Womb to Tomb. It is dynamic and there is no end of learning for a Doctor. This is in essence the concept of C.M.E. Tremendous advances have been taking place in the field of Modern Scientific Medicine, continuously changing the concept and approach to Diagnosis, Prevention and management. New Diseases and Disorders are posing a challenge to the Profession. Public awareness, expectations and Consumer rights leading to litigation is on the rise and Doctor - Patient relationship is strained.

The rapid pace of these advances makes it Mandatory for Doctors to keep themselves updated so that they may apply this information to their Patient's well being and improve the quality of care rendered to them. A Doctor should never be satisfied with his/her current level of Proficiency and must always strive to enhance his/her competence and knowledge by keeping abreast with the latest developments.

Government of India in consultation with Medical Council of India has notified the Code of Medical Ethics - 2002. These Regulations namely M.C.I. (Professional Conduct, Etiquette and Ethics) is in Force and Rule 1. 2. 3 states that **“A Physician should participate in professional Meetings as part of C.M.E. programmes, for at least 30 hours every Five Years, organized by reputed professional academic Bodies or any other authorized Originations. The Compliance of this requirement shall be informed regularly to M.C.I. or State Medical Councils as the case may be”.**

Accordingly, **K.M.C. Section 19 has been Amended. Re- registration once in five years is mandatory** and qualify for Re-registration. Every Doctor registered in K.M.C. should produce a Certificate for having attended C.M.E. Programmes for **30 Hours** conducted by Organizations recognized by K.M.C. and necessary guidelines are issued for implementation. It has become necessary to accredit and identify Organizations so that the **Certificates of Attendances at C.M.E.** issued by them can be taken as valid.

The following **Organizations are Accredited by K.M.C. to conduct C.M.E.** for family Physicians, Consultants, Specialists, Super Specialists, Administrators, Teachers in Medical Colleges etc., and issue Certificates.

**ORGANISATIONS TO BE ACCREDITED
FOR C.M.E. ACCREDITATION
ONLY STATE MEDICAL COUNCILS ARE EMPOWERED TO AWARD
ACCREDITATION TO CME'S**

Karnataka Medical Council shall consider the applications for accreditation of following Organization for holding C.M.E. programmes and convey their approval if the Organization fulfils all requirements.

1. All recognized Medical Colleges.
2. Indian Medical Association - the State and District Chapters of the Indian Medical Association.
3. National Academy of Medical Sciences.
4. Specialists Associations (only National level Associations or their State Chapters).
5. All recognized Postgraduate Medical Institutions.
6. Central Government and State Government Hospitals (including District Hospitals) and training Centre in Health and Family Welfare, Defense, Railways.
7. International conference of professional bodies.
8. National conference of professional bodies.
9. State Level Conference of National Organizations.
10. Professional bodies of repute functioning at District, City, State Level
eg. Physicians Forum / Surgeons Forum / Doctors Forum etc. in their areas / specialties and super specialties.

GUIDELINES FOR C.M.E. ACCREDITATION

1. Accreditation/Credit hours to be awarded will be at the sole discretion of the Karnataka Medical Council depending upon the subject matter, Status of the speaker, Quality of the papers to be presented in the C.M.E./ Conference.
2. Any professional organization or body or Institution planning to hold CME's should apply for accreditation to the K.M.C. The Council on verifying the credentials of the Organization will give certificate of accreditations to those bodies to hold CME's.

3. The office bearers of the **Association/Organization will apply to the Karnataka Medical Council on a designed application form.** The application should be **accompanied by the Complete programme of the C.M.E. / Conference including the names and designation and Country of origin of the speakers and the subject of speech and duration.**
4. Accredited bodies like IMA/professional bodies which hold regular C.M.E's will have to **inform the Karnataka Medical Council, the date of the C.M.E., at least 15 days in advance,** so that the Karnataka Medical Council can send **observer to the C.M.E. Meeting. Observer shall be provided a place on the dias during the inauguration, his TA\DA shall be paid by the organization conducting the CME, and extend local hospitality during visit and stay.**
5. In the application sent to the Karnataka Medical Council, the minimum duration given to each speaker should also be mentioned along with the topic of the lecture while applying for the credit hours.
6. Credit hours will be based on the composition of the faculty participation, quality of the contents of the subject matter and feed back from the delegates (On specified proforma).
7. Associations/Organizations should strictly issue the certificate to the delegate who have actually attended the C.M.E. Certificates should not be distributed on the first day at the time of Registration for the C.M.E./Conference. This practice should be taken care of. The certificates should be distributed/awarded only on the last day after closure of C.M.E.
8. **Associations/Organisations will be duty bound to send the feedback of the delegates and the list of the delegates who have attended the C.M.E./ Conference. A separate list for the delegates belonging to State of Karnataka and delegates of the other States be submitted to the Karnataka Medical Council with Name, Qualification, KMC Reg.No., Address, Mobile/Telephone No.**
9. In case it is found that the certificate issued is false then the issuing Association/Organization will be debarred for future accreditation.

10. Accredited Organizations shall conduct C.M.E. Programmes at District and Below District Level on Request.

Credit hours to the C.M.E./State/ National/International Conference/Workshop organized will be credited on the basis of the quality of subject matter and the status of the speakers delivering the lecturer during the C.M.E.

1. Each C.M.E./State/National/International Conference/Workshop of **two days (5-6 hours daily)** shall be eligible for a maximum of **Four Credit Hours**. If it is only **one day C.M.E.** programme of **5-6 hours, 3-4 hours**, the credit hours shall be **Two Hours**, and **one hour** respectively. **Less than three Hours of C.M.E. will not be considered for Accreditation.**
2. The doctors may attend the International C.M.E.'s/ Conferences held overseas as delegates. On the production of the certificates of attendance. C.M.E. credit hours will be given.
3. Any paper published in indexed National/International Medical journal will entitle the author/co-author for credit hours of TWO.
4. Doctors doing **Post Graduate** courses e.g. Diploma, M.D., M.S., D.N.B., M.Ch., D.M., Fellowships, Memberships etc. from recognized/reputed Institutions in India or abroad will get 4 credit hour per year for the duration of the courses.
5. Any **chapter published** in a text book or update book published by professional bodies will entitle the author/co-authors for credit hours of TWO.
6. **Speakers at any conference/C.M.E/Workshop/training programme** will be given ONE credit Hour per talk in addition to the credit hours allotted for that particular academic activity.

Modalities for accreditation:

On receipt of such request, Karnataka Medical Council shall consider the following factors for being granted accreditation for conducting C.M.E. programmes and shall award credit hours.

1. **C.M.E. programme meant for graduate doctors should have a brief session on national health programmes on relevant subjects along with adequate exposure to recent advances, changing modalities of Diagnosis and treatment, adequate exposure to Consumer protection Act and Medical Insurance Laws, Record keeping and Medical Audit and Ethics.**
2. **The Organization has all the requisites and demonstrated ability to plan and implement C.M.E. programmes to cover the targeted group (to be specified as general practitioners, specialists, super specialists (disciplines to be specified), teachers (specialists to be specified), Vertical National Health Programme officials etc.**
3. The organizations should **provide the schedule** and transcripts of each C.M.E. activity.
4. Organizations should make arrangements for advance **publicity to the targeted group of participants.**
5. The methodology of feed back evaluation programme should be intimated in advance.
6. The Organization should undertake to publish handouts, bring out a brief report of each C.M.E. and also **prepare a list of participants** and send to Karnataka Medical Council as the case may be immediately after the C.M.E. programme.
7. Whether the transcript of each C.M.E. programme is considered to be relevant to the updating of the knowledge of the medical practitioners by way of latest medical advances, National Health Programmes, and the local needs of the area/zone/State.
8. Whether resource personnel are experienced enough in providing the C.M.E. programmes kindly provide the name, qualification, kmc reg no, and designation.
9. Whether arrangements are available for keeping record of participants along with their registration no., Medical Council where registered, complete address and the no. of credit hours of participation.

10. Whether the organization has a programme of evaluation of C.M.E. to indicate the benefits accrued to participants by way of updating of knowledge, upgrading their ability and benefit to the patients.

11. Accreditation shall be for a period of Five years at a time and Qualify the participant for Re-Registration.

12. The consolidated list of delegates registered with their KMC registration number should be sent to President / Chairman CME, Karnataka Medical Council on a CD 15 days prior to CME.

13. The list of all the delegates registered with their KMC registration number should be printed on the certificate.

Registers to be maintained by the Medical Councils.

Karnataka Medical Council II shall maintain a **register** (computer data based) showing the **names of accredited organizations conducting C.M.E.** programmes indicating the year for which the accreditation is valid and **the names of registered medical practitioners with their registration No., Council with which registered, number of credit hours of C.M.E. attended by them (indicating the date/moth/year) for the purpose of record so as to ensure that each medical practitioner fulfills the criteria of attending 30 credit hours in a period of 5 years qualifying them for Re-Registration.**

The Karnataka Medical Council is the only body who is eligible of accrediting CME credit points. No other organization, trust or body is eligible to do so. Any such accreditation by others will not be considered valid.

Continued Medical Education (C.M.E.) which will not be accredited:

1. The C.M.E.'s organized by a drug/ equipment company for promotion of the drug/ equipment will not be entertained / considered.

2. C.M.E.'s organized by the individual nursing homes/Hospitals/persons for marketing purposes shall not be credited.
3. C.M.E. Organized for self promotion/advertisement will not be credited.

OFFICE BEARERS :

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CME REGISTER COPY ON CD. WITH, NAME OF ORGANISATION

NAME . KMC REG NO. ADDRESS. CELL PHONE NO. CREDIT HOURS.

TO Karnataka medical council, soon after the CME.

Application for obtaining Accreditation by Karnataka Medical Council

To
President / Chairman
CME Accreditation Committee
Karnataka Medical Council
BANGALORE – 560 052.
BANGALORE – 560 052.

Sir,

Sub: Issue of Certificate of accreditation
Subject of C.M.E./Seminar- Date.-----
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Our organization propose to conduct CME Programmes / workshops / seminars for updating knowledge of doctors and we have demonstrated ability to plan & implement above programmes to cover the targeted doctors. Brief details of our organization are as below.

1. Name of Organization/ Institutions.....
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2. Recognition Number of MCI (applicable for Medical colleges)
.....
3. Name of Associations
4. Registration Number of Association

I request to issue Certificate of accreditation to our Institute/association.

Thanking you,

With warms regards,

Yours truly,
Signature
Name
Official stamp

Note: 1. Application should be made on official letter head of organization/association.

C.M.E. CERTIFICATE

Name of Organization / Institution organizing CME Programmes/Workshops
/Seminars/Conferences

This is to Certify that

Dr. _____ KMC Reg.No. _____ Address _____

_____ has participated as delegate/Faculty in _____

(CME Programmes/Workshops/Seminars/Conferences) held on Date/Month /
Year _____.

Karnataka Medical Council has granted _____ Credit hours for delegates/--Hour
Faculty.

Vide letter No. _____ dated _____.

Signature & Name of
Org. Secretary.

Chairman/Director
K.M.C. C.M.E. Accreditation Committee

Signature & Name of
Head of the Organization
Institution / Association.